

THE CHINESE UNIVERSITY OF HONG KONG
Department of Government and Public Administration
Students MUST not go exchange more than 1 year in total

Student Exchange Programmes
(Application Form for 2024-25)

(The personal data provided on this form will be used by the Department of Government and Public Administration and other relevant parties for selecting outgoing exchange students and related matters. Information on unsuccessful candidates will be destroyed after the recruitment exercise when it is no longer required.)

ELIGIBILITY

- Full-time undergraduate students majoring in Government and Public Administration **except** those who will graduate in 2023/24 may apply.
- Applicants should be proficient in English with a valid IELTS score report. If you fail to attach a proof of English proficiency to the application, you are at your own risk that your admission application to the host university may be rejected.
- CUHK full-time students can go on exchange for a cumulative maximum of one academic year only (Term 1, Term 2 and summer).

	University of Warwick	University of Westminster	Waseda University
Required year of studies	At least completed Year 2 while going on exchange	At least completed Year 2 while going on exchange	Year 2 or above
Minimum cumulative GPA (out of 4.0)	3.0	2.7	3.0
IELTS	6.5 (at least 6.0 in each sub-test)	6.0 (at least 5.5 in each sub-test)	6.0 (at least 5.5 in each sub-test)

EXCHANGE DESTINATION & PERIOD

- **If you apply for more than one University, please rank according to your preference:
1 = most desirable, 2 = least desirable**
- **Please circle your preferable exchange period**

- The Department of Politics and International Studies, University of Warwick
Available exchange period: 1st term of 2024-25 / 2nd term of 2024-25
- Faculty of Social Sciences and Humanities, University of Westminster
Available exchange period: 1st term of 2024-25 / 2nd term of 2024-25
- Waseda University
Available exchange period: 2nd term of 2024-25

APPLICATION

- Submit the application with supporting documents to the General Office (3/F, T.C. Cheng Building, United College) or send them to Ms. Cynthia Chan (sychangpa@cuhk.edu.hk) **by 29 Dec 2023 (Fri) 5:00 PM.**
- Shortlisted candidates will be invited for interview in January

AFTER EXCHANGE

- Submit 500 words in English with 5 photos related to the exchange to share the experience

SECTION 1 - PERSONAL DATA

Name: (English as printed on HKID Card) _____ (Chinese) _____

Sex: _____ Age: _____ Place & Date of Birth: _____

Nationality: _____ College: _____ Year: _____ CU ID#: _____

Permanent Address: _____

Tel: (Home) _____ Mobile: _____

Mailing Address: _____

Email address: _____

SECTION 2 - EDUCATIONAL BACKGROUND

(Please provide copies of transcripts and examination results, etc.)

Please list below, in chronological order, secondary and post-secondary schools that you have attended.

Name of Institution	Dates attended		Certificate, Degree or Diploma	Date Received
	From	To		

SECTION 3- ACADEMIC PERFORMANCE

(Please provide copies of transcripts.)

(a) Please fill in the cumulative Grade Point Average (GPA) for your undergraduate study at CUHK:

(b) How many year(s) and credit units have you completed for your degree? (Including the current term)

Total No. of Year(s): _____ Total No. of Credit Units: _____

(c) How many year(s) and credit units remain for your degree? (Excluding exchange period)

Total No. of Year(s): _____ Total No. of Credit Units: _____

(d) TOEFL / IELTS SCORE

1. Have you taken TOEFL / IELTS * ?

Yes, I have taken TOEFL / IELTS* (pls. answer Q.2)

No (pls. answer Q.3)

2. When did you take the test and what was your TOEFL / IELTS* score?

3. Have you registered for it? Yes -- Please specify the test name and date: _____

No -- **PLEASE REGISTER IMMEDIATELY**

* Please delete as inappropriate

SECTION 4 - HONOURS & PRIZES

(Please provide copies of proof, if any.)

Please list the academic awards (including prizes & scholarships) you obtained in secondary school (S) and/ or at university (U):

S/U?	Awarded By	Name of Award	Year

SECTION 5 - EMPLOYMENT EXPERIENCE

Please state below your working experience (including full-time, part-time and summer jobs), if any, in chronological order.

Name of Company/ Organization	Position and Job Duties	Period	
		From	To

SECTION 6 - EXTRA-CURRICULAR ACTIVITIES

Please list below significant activities in which you have participated in secondary school (S) and at university (U), e.g. posts held in the Student Union, publications, athletics team, etc.

S/U?	Name of Association	Position	Period	
			From	To

SECTION 7 - STATEMENT OF PURPOSE

Please state in about 300 words your expectation of the exchange programme and how it might help you to achieve your future goals.

SECTION 8 - OTHER APPLIED EXCHANGE PROGRAMME

Please list below, if any, other exchange programme(s) that you have applied for and its progress.

No	Responsible Department	Country / Region	University	Application Status
1				
2				
3				
4				
5				

SECTION 9 - FINANCIAL INFORMATION

Household Income: _____ Type of Housing: _____

Amount of Grant and Loans received last year (2022-2023): _____

and/ or applied this year (2023-2024): _____

Applicants are strongly advised to secure scholarship or travel grants through affiliated college to pay for their expenses.

Are you still willing to go for the exchange if you are not able to obtain any scholarship or travel grants?

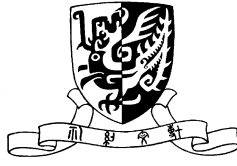
Yes

No

I declare that the information given in the application is accurate and complete, and understand that any misrepresentation will result in disqualification of my application for admission and subsequent participation in the exchange programme.

Applicant Name: _____ (Please print)

Applicant Signature: _____ Date: _____



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APPLICATION CHECKLIST

- Completed Application Form
- A copy of your valid TOEFL / IELTS score report
OR
- A copy of the receipt showing that you have registered for the TOEFL / IELTS test
- Photocopies of
 - HKDSE
 - CUHK Academic Report / Transcript
 - Other reports of academic results such as IB Diploma, etc.